

# 5

## Questions to Ask of Your COVID-19 Operations

See if you could save some time and impact your productivity in these five areas.

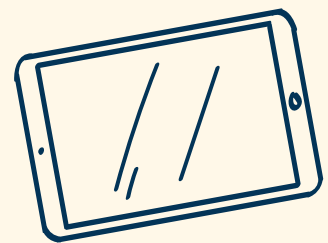
### 1. Have you grouped your COVID-19 work orders?

- Tag your COVID-19 specific work orders
- Track costs related to tasks associated with the pandemic



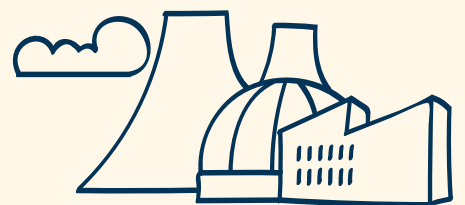
### 2. Are you using the mobile capabilities with your CMMS / work order system?

- Explore how you and your team can do work on smartphones or tablets
- Make working remotely and social distancing easier



### 3. Have you looked at your energy and utility costs?

- Adjust building set points and equipment schedules in areas of low use
- Look at your utility data before and during COVID-19 to report the difference



### 4. Have you been documenting compliance tasks digitally?

- Load new compliance regulations into your CMMS
- Add safety protocols via safety notes and cleaning check lists in the CMMS for your team



### 5. Have you made a plan for your deferred maintenance?

- Make a list of your deferred maintenance
- Assign priorities to projects and schedule what you can tackle



Get more efficiency hacks in our guide:  
[10 tips to manage COVID-19 today and for the future](#)